

Alpine Academy Board of Education Meeting Minutes

July 14th, 2021

1. Call to order at 5:35 pm.

In attendance:

Justin Vance

Kimberly Lapuz

Adam Larson

Michelle Petie

Doug Goodman

Not in attendance:

Nurit Stites

Christine Pebbles

Public: Tawni Novotny, Christina Saenz

2. Public Comment and discussion. No public discussion.
3. Nurit Stites reviewed the minutes from June 16th, 2021 and no changes were suggested. Adam Larson moved to approve, Kimberly Lapuz seconded, Douglas Goodman abstained, a vote was cast and the motion carried.
4. Tawni Novotny presented the School Leader Report. Discussion, no action.
5. Tawni Novotny and Christina Saenz presented the Alpine Academy Financial Policies and Procedures for approval. Concerning the Inventory Policy, suggested changes to 2.0 Surplus to include language “or must meet 1 of the following” in regard to inventory disposal. Language to change “organization” and define as “school” for continuity throughout policies. The \$5,000 limit for board approval was confirmed. Alpine will continue to advertise via the school website and emailed to prospective vendors. Justin Vance moved to approve the Alpine Academy Financial Policies and Procedures and Inventory/Procurement policies as modified, Douglas Goodman seconded, a unanimous vote was cast and the motion carried.
6. Tawni Novotny requested approval of the Alpine Academy Job Descriptions effective 2021-2022 School Year. Discussion ensued concerning adding “other duties as assigned” to all job descriptions. Douglas Goodman moved to approve, Michelle Petie seconded, a unanimous vote was cast and the motion carried.
7. Tawni Novotny requested the approval of the 2021-2022 Revised Student Handbook. ACT language was added to the early graduation language. Douglas Goodman moved to approve, Kimberly Lapuz seconded, a unanimous vote was cast and the motion carried.
8. Tawni Novotny requested the approval of the 2021-2022 Alpine Academy Employee Handbook. Discussion ensued concerning leave accrual. Alpine salaried, contracted staff can carry over 5 days per year for a total of 20 accrued days. Paternity leave will be

reviewed at a future time. Bereavement will exhaust personal leave. Michelle Petie moved to approve the Staff Handbook with the edits, Adam Larson seconded, a unanimous vote was cast and the motion carried.

9. Resignation of Board Member as of 8/1/2021. The resignation of board of director Michelle Petie was accepted by the board.
10. Tawni Novotny presented the 2021-2022 Governing Board Meeting Schedule.
11. Tawni Novotny presented the Reopening Path Forward Plan for the 2021-2022 school year.
12. Justin Vance presented the Executive Director Evaluation results. Executive Director evaluation is on file for the 2020-2021 school year.
13. Closed Session - The Board will present the resolution of parent complaint dates June 1st, 2021
14. Public comment and discussion.
15. Adjournment. Justin Vance moved to adjourn the meeting at 7:11 pm, Adam Larson seconded, a unanimous vote was cast and the motion carried.

Minutes completed by Tawni Novotny